

Intalio Document

Experience Information Intelligence

An Intalio **Platform™** Product



intalio

| Your Digital Transformation Partner

Top Enterprise Document Challenges

Information Silos

Documents and information are scattered across disconnected systems and devices in varying formats.

Document Search Gap

Slow information search results and document retrieval in daily tasks hinder productivity.

Security Vulnerabilities

Decentralized content and unauthorized access to sensitive documents compromises data protection.

Content Scalability Limits

Inefficient manual workflows and outdated legacy systems slow operations and obstruct agility with growing content.

Inefficient Collaboration

Difficulty in finding and sharing information wastes valuable employee time, thereby affecting productivity.

Compliance Uncertainty

Inconsistent document control might expose organizations to regulatory risks, leading to costly disruptions.

Build Enterprise Content Intelligence

Intalio Document: Impact of AI-Driven Document Management

Unified Information Access

Enable employees to use a central location for instant document access to foster faster decisions and improved workflow efficiency across departments.

Strengthened Regulatory Compliance

Govern content lifecycles with robust version control, audit trails, and granular access, ensuring policy enforcement, data integrity, & tight information governance.

Intelligent Operational Efficiency

Leverage AI-powered intelligent automation and cognitive capabilities to manage the entire document lifecycle—speeding up processes and providing other systems with information that boosts enterprise growth.

Accelerated Search & Retrieval

Enable teams to quickly search and retrieve enterprise documents, surfacing relevant content, insights, and answers for greater business agility.

Fortified Document Security & Control

Safeguard sensitive information with end-to-end encryption, role-based permissions, and centralized storage, mitigating unauthorized access and data breaches,

Increased Team Collaboration

Unite teams with integrated workspaces and seamless sharing, enabling real-time document collaboration, improving communication, and accelerating project completion, regardless of location.

Intalio Document: AI-Driven Document Lifecycle Management



AI-Powered Document Management

Document Capture: Captures from any source such as email, scanners, bulk import, drag-and-drop & others.

Version Control & Audit

Trails: Tracks modifications, secures versions, and generates logs with detailed audit trails.

Universal Viewer: Provides a built-in, advanced document and image viewer, eliminating the need for external applications.

Document Classification:

Uses metadata, naming conventions, & rules for efficient indexing & retrieval.

Security & Access

Management: Enforces roles, policies, and encryption for document to secure access & compliance.

AI & Smart Assistants:

Employs smart semantic search, audit storytelling, ML, NLP, auto-tagging, content summarization, and more.

Smart Search: Provides intelligent metadata tagging & a strong search interface for full-text search, field filtering, & query saving.

Workflow & Automation:

Automates document routing, approval, e-signature & archiving with full integration with Intalio's workflow engine.

DMS Workspace:

Ensures document collaboration & control in a hub for document management, sharing, routing, favoriting, linking, and more.

A Signature Experience

70% to 80%

of enterprise information is unstructured and fragmented.

52%

of organizations report having three or more document management systems in place.

22%

productivity loss is reported due to document-related challenges.

72%

of enterprises globally have adopted digital document solutions to enhance operational efficiency.

50%

is the time potentially cut by using intelligent document processing (IDP) solutions.

99%

is the potential accuracy rate that can be achieved by using intelligent document processing (IDP).

Why Intalio Document?

Highly Configurable

Enables flexible tailoring of workflows, permissions, document types, and personalisation capabilities.

Intelligent Enterprise Search

Provides a powerful search engine, techniques and interface to quickly extract contextually relevant data.

Ease-of-Use & Adoption

Provides multilingual experiences, intuitive navigation with latest UX design principals.

Flexible Deployment

Can be deployed as SAAS, on-premises, cloud, or via hybrid deployment models.

Low-Code/No Code Tools

Builds documents workflows with ease and accelerates customisations and updates with no or minimal coding.

AI & GenAI Integrates AI, ML, NLP and advanced GenAI techniques to supercharge document flow and processing.

Enterprise-Grade Security

Provides role-based access control, versioning, & full audit trails with full encryption, including encrypted search.

Continuous Updates

Enriched with a roadmap for continuous enhancements in features, usability, and more.

Links Content, Process & Data

Weaves content, documents, and data into processes to create one unified journey that drives alignment and control.

Document Governance Focus

Built to comply with complex document policies and procedures to ensure maximum privacy and control.

Ready for Integration

Equipped with universal connectors & API catalogues to integrate with third party systems and services.

An Intalio Platform™ Product

Runs on a Microservices-based architecture & easily integrates with Intalio Platform™ products.

Drive Intelligent Document Processing

About Intalio Document

Intalio Document is an AI-powered document management system designed to centralise, control, and secure the entire document lifecycle — from creation and classification to e-signature, archival, and disposal - to experience enterprise information intelligence.

It enables organisations to automate business processes, control document versions, search and find relevant information, and more – enabling intelligent document processing, adherence to organizational governance, and enhancement of operational efficiency.

With low-code/no-code capabilities, an intuitive interface, and advanced GenAI, it automates the entire document flow across departments and geographies. Easily configurable, it supports on-premises, cloud, and hybrid deployments. Readily working on a SAAS (Software-as-a-Service) model, the system integrates seamlessly with third-party ecosystems.

Intalio Document is part of the fully integrated Intalio Platform™ suite of products designed to automate, integrate, and control the journey of data, content, and processes in the enterprise.

Contact Us for a Demo

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